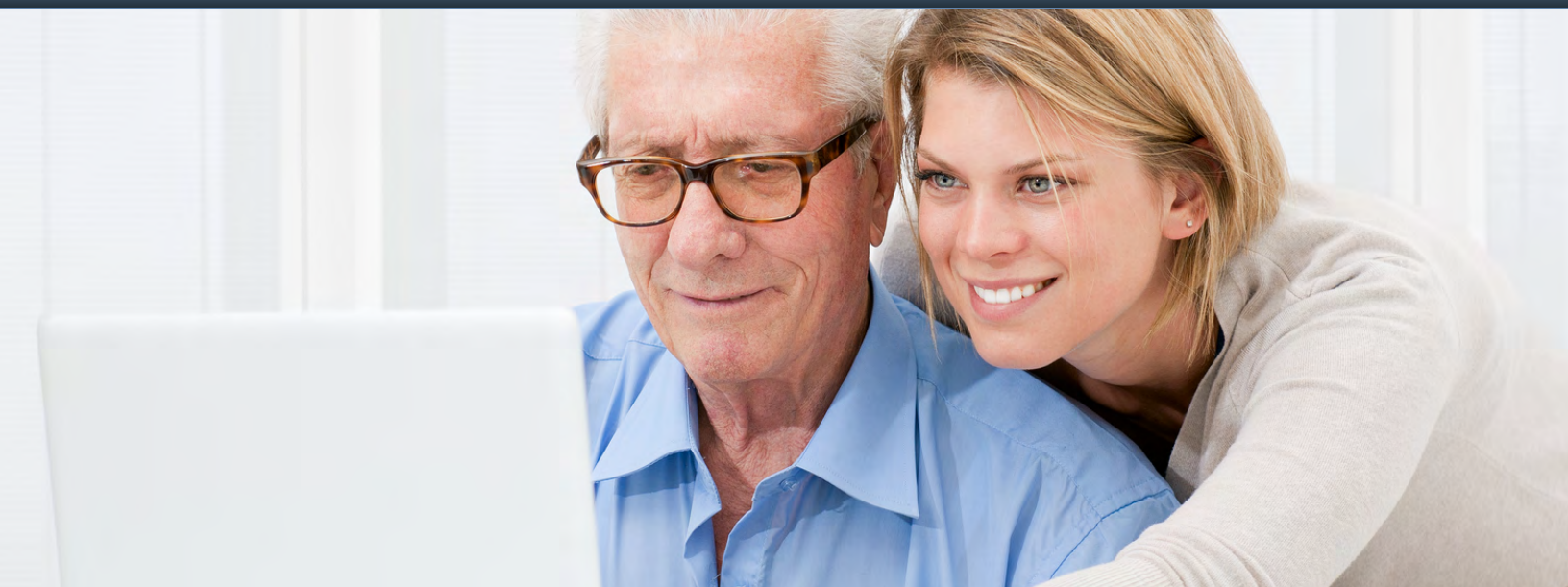




# RightTrack™

Innovative Rehab Outcomes

## POA User Set-up Guide



POWERED BY

 **Functional  
Pathways**  
Therapy that exceeds expectations.

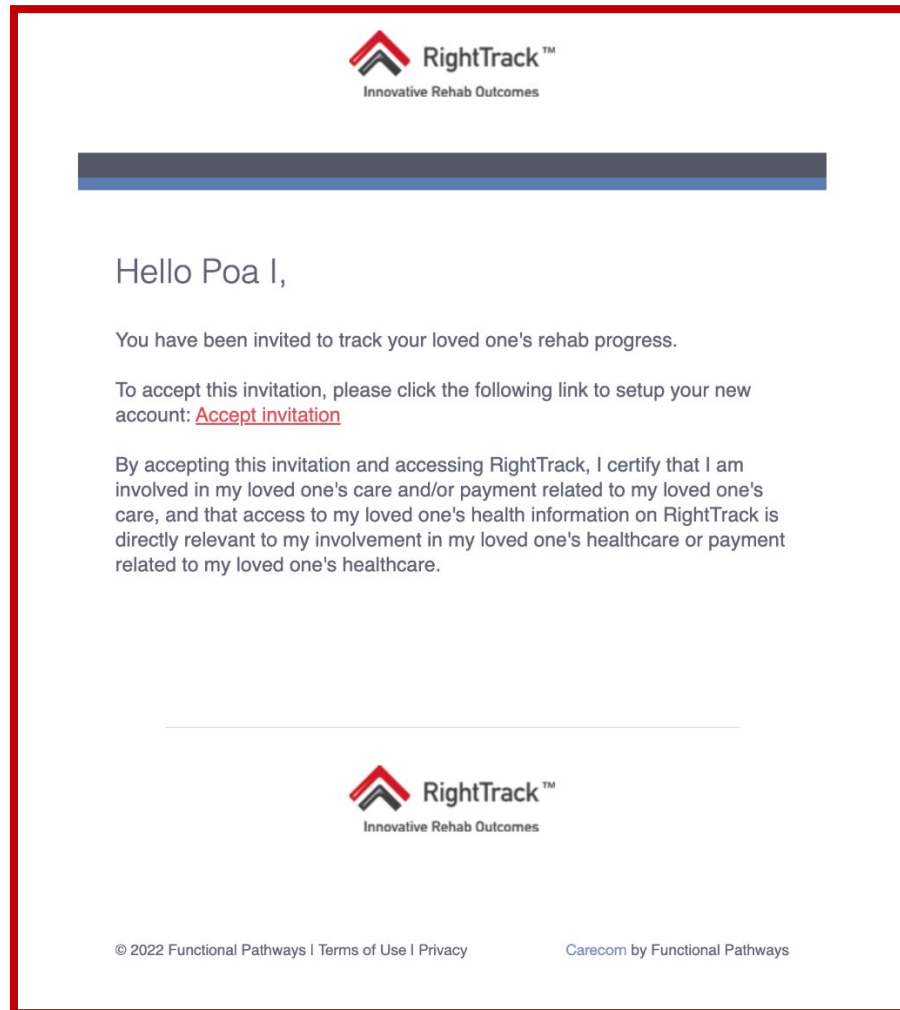
Once your loved one has filled out and signed the “Release & Waiver to Access Information” form, someone from the Functional Pathways therapy team will enter the approved contact information into the system as it appears on the form completed by your loved one, which will kick off the set-up process.

**Please note:**

- If the Patient is unable to sign, the Patient’s designated Medical Power of Attorney (POA) may complete the form and sign on the Patient’s behalf.
- However, if the Patient’s Medical POA completes the form, **a copy of the legal court document(s) designating the individual as the POA must be obtained.**
- The Therapy Department is only responsible for adding one Patient or designated POA into the system.
- Each time a Patient is discharged and reenters therapy, a new “Release and Waiver for Access to Information” form must be completed. Patient/POA accounts will deactivate after 10 days of the Patient being discharged from therapy.

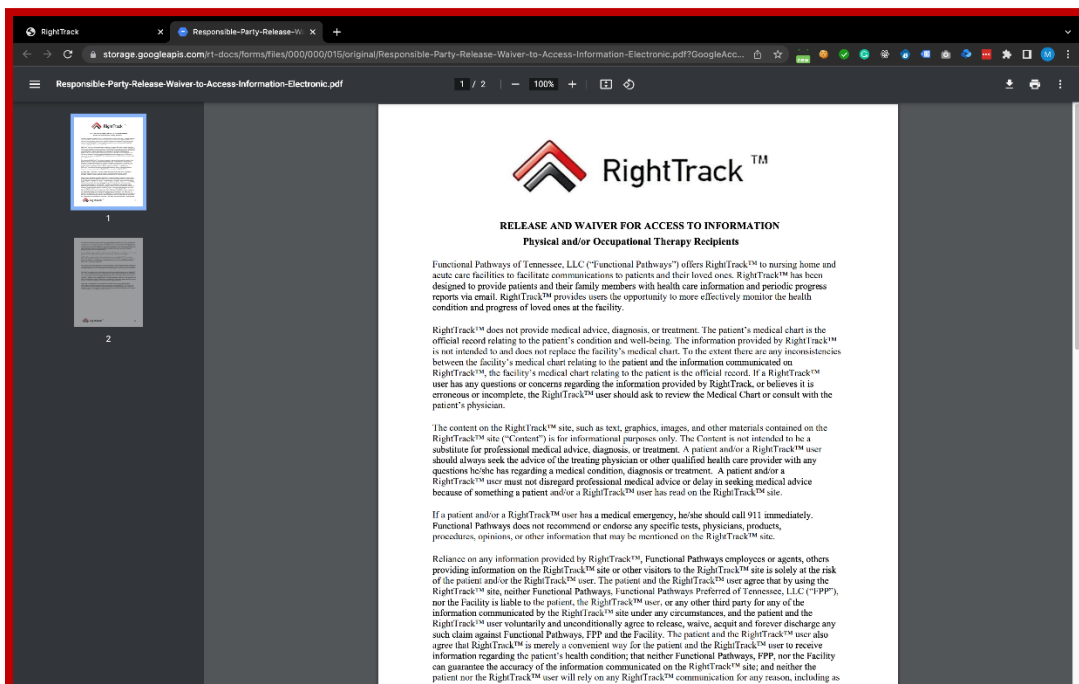
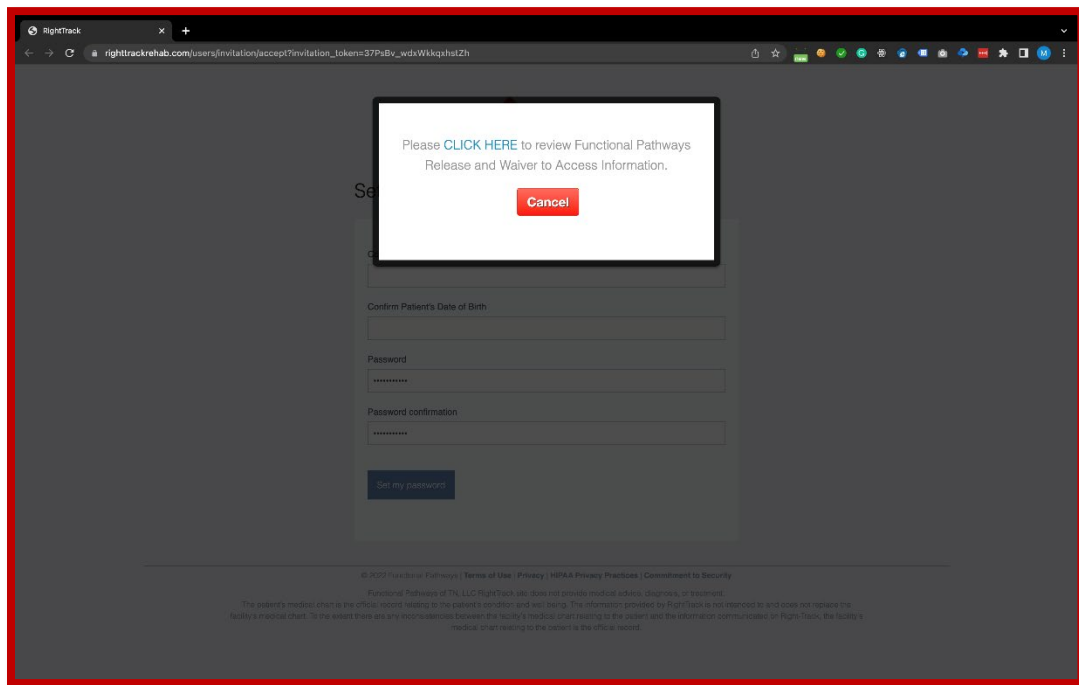
## Setting Up Your Account:

1. You will receive an email from info@righttrackrehab.com with the subject line: **Invitation Instructions** once your information has been entered into the system by an on-site therapy team member.



2. Click on the link in the email. ***RightTrack must be accessed through Google Chrome. If you have trouble opening the link into Chrome from your default browser, right click to copy the link and then open Chrome and paste the link into the URL bar.***

- Clicking on the link will take you to [righttrackrehab.com](https://righttrackrehab.com), where you will see a pop-up box. Click on the “CLICK HERE” link in the pop-up box. Review the Release & Waiver to Access Information document that will open in a new tab and then return to the previous page. ***You must click on the “CLICK HERE” link before being allowed to move forward.***



- Once you return to the previous page, you will click “I Confirm” to confirm your identity and attest that you have read the Release and Waiver to Access Information and agree to all terms set forth.

The screenshot shows a web browser window with the URL `righttrackrehab.com/users/invitation/accept?invitation_token=37PsBv_wdxWkkqstZb#`. A modal dialog box is centered on the screen with the following text:

I verify that I am  
Poa I,

I also confirm that I have read the Functional Pathways [Release and Waiver to Access Information](#) and I agree to all terms set forth.

At the bottom of the dialog are two buttons: a red "Cancel" button and a green "I Confirm" button.

Below the dialog, the background form is partially visible, showing fields for "Password" and "Password confirmation", each with a masked input field (dots). A "Set my password" button is located below these fields.

At the bottom of the page, there is a footer with the following text:

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Functional Pathways of TN, LLC RightTrack site does not provide medical advice, diagnosis, or treatment. The patient's medical chart is the official record relating to the patient's condition and well being. The information provided by RightTrack is not intended to and does not replace the facility's medical chart. To the extent there are any inconsistencies between the facility's medical chart relating to the patient and the information communicated on RightTrack, the facility's medical chart relating to the patient is the official record.

- You will then be asked to confirm the patient's last name and date of birth and to set your password.

The screenshot shows the same web browser window. The modal dialog box is no longer present, and the "Set your password" form is now the primary focus. The form includes the following fields:

Confirm Patient's Last Name

Confirm Patient's Date of Birth

Password

Password confirmation

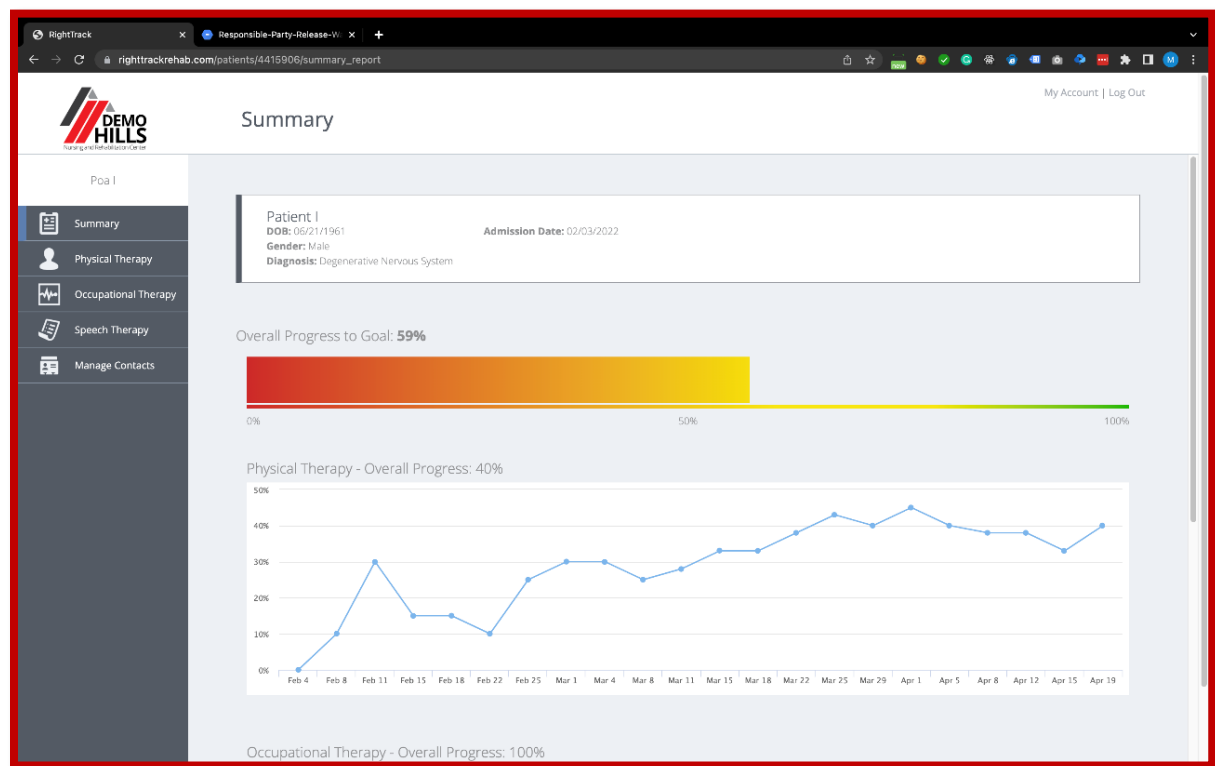
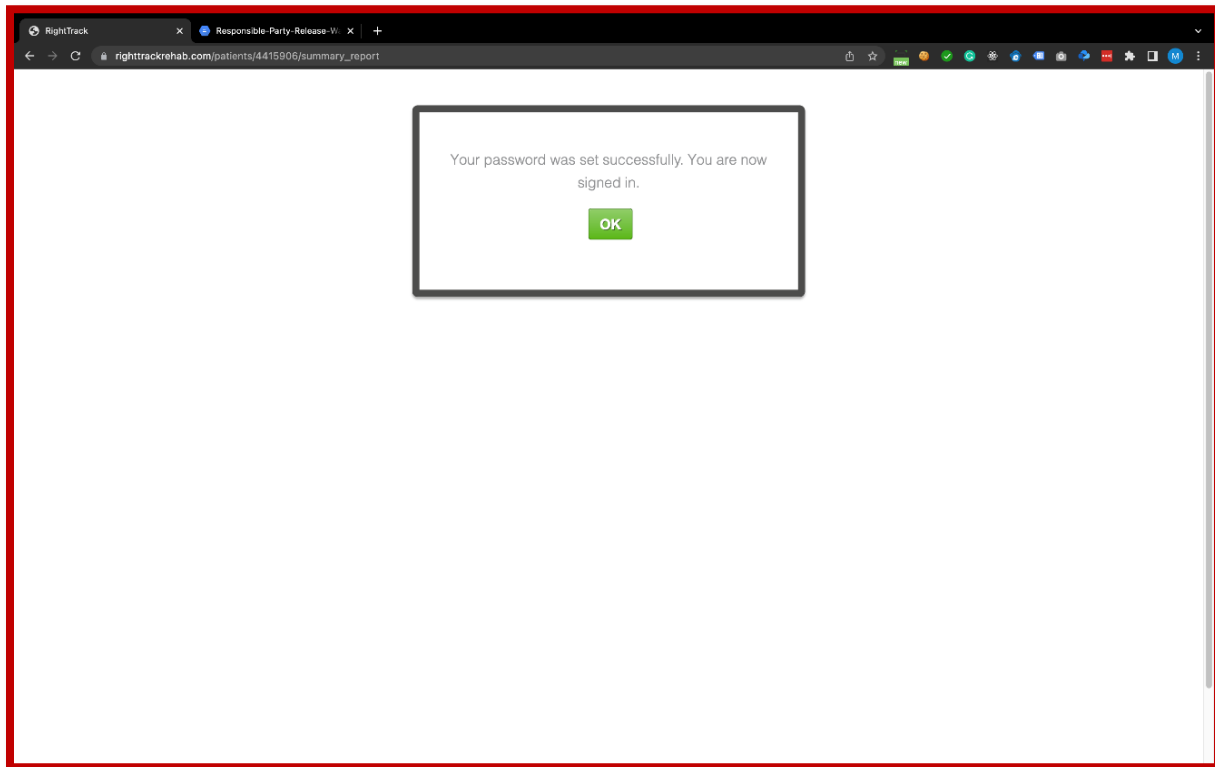
A blue "Set my password" button is located at the bottom of the form.

The footer text at the bottom of the page is identical to the previous screenshot:

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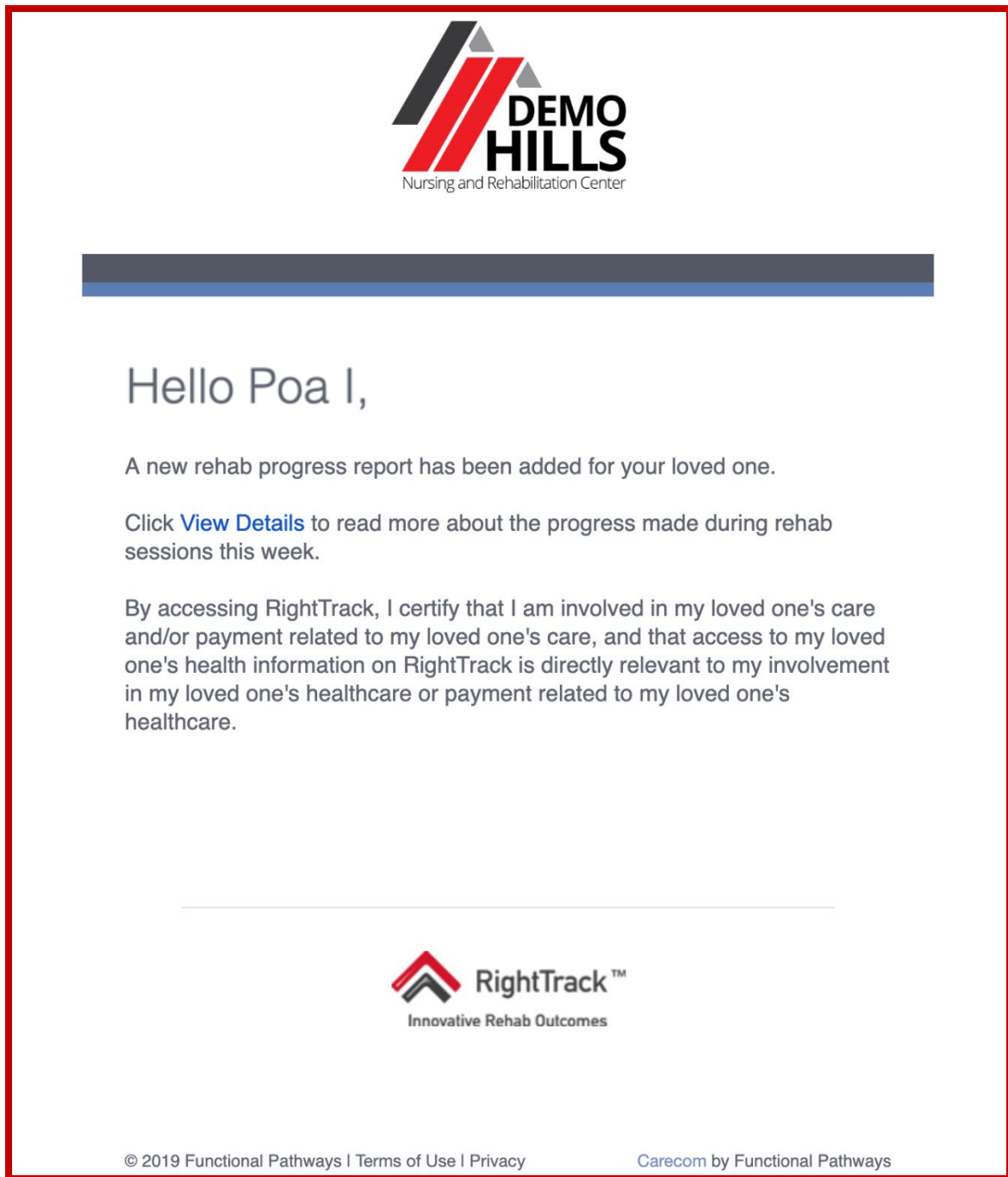
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6. Click “OK” in the next pop-up window to continue to the Patient Summary page.



## Progress Updates:

- After accepting the initial invitation, you will begin receiving emails from info@righttrackrehab.com with the subject line **RightTrack: Rehab Progress Update** every Monday, Wednesday, and Friday.



- You will also receive a final update once your loved one is discharged from therapy.



Hello Poa I,

Your loved one has been discharged from therapy.

Click [View Details](#) to read more about the progress made during rehab sessions. Your access to RightTrack will expire in 10 days.



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